

Event Date:

Number of People:

Date Issued:

Oak



5 Hours

CEREMONY SET UP

Within the 5 hours. White Chiavari Chairs included for ceremony

WELCOME COCKTAILS ON THE TERRACE

30 Minutes featuring Unlimited Appetizers (2 *appetizers*)
Cocktail Tables & Lounge Furniture set

DECORATIONS

Beautiful low natural floral arrangements or tiered florals in water for all guest tables
Small Sweetheart table natural floral arrangement
L.O.V.E Marquee Letters (**Your choice of location**)

LINENS

Solid Linens in satin or polyester to your color scheme
Sweetheart table with a Specialty linen
Napkins in your choice of color
Table Numbers

TABLES

1 round table per 10 guests
Vintage Wooden Chairs

ENHANCEMENTS

Choose one: (2) 10FT Cold Fireworks **OR** Dry Ice **OR** Rose petal blast

MUSIC & LIGHTING

5 Hours of DJ
LED Light Show
(6) Up lights

BAR

Licensed Bartender
Name Brand Sodas and Juices for mixer
Client to provide liquor they desire
Service in crystal glasses.

FORMAL SIT-DOWN DINNER

White Glove Service
Fine Silverware
Fine glassware and dinnerware
Freshly baked rolls and butter
Caesar Salad
Choice of 1: Beef **OR** Poultry entrée
Choice of two sides

DESSERT

Buttercream cake on tiered cake swing.

OTHER SERVICES INCLUDED

Dressing Room
Site visits with appointment to discuss space, decoration, and layout

STAFF

Master of Ceremony
Certified Event Coordination (Day of Event)
Professional servers and bartender

By signing this document, you agree to the terms listed

x _____

Print Name:

Deposits:

1. \$1000.00 holds your date
2. 25% of total cost at signing (**due 30 days after \$1000.00 deposit**)
3. 25% of total cost at signing (**due 6 months prior to event date**)
4. Paid in full 1 month prior to event date.

Rental Fee: Friday \$3400/ Saturday \$5200/ Sunday \$3400 plus 7% tax + Oak package rate.

Final Total: \$

This quote is valid 7 days from date listed

Per Miami-Dade County ordinance, all events must have security guard present